

Subject: FYI - QUIET TIME IS COMING 09/25 - 10/06

Team

Just a reminder for you all that QUIET TIME will be here in three weeks.

It is scheduled to begin on 9/25 and go to 10/06.

Change control 96739 is below:

CHANGE SUMMARY DISPLAY			CHANGE: 00096739
Assignee Class/Queue...	GNSC		Change Status/Type OR/INF
Assignee Name.....	_____		IPL/Service Di srpt N/N
Requester Name.....	CHAS/ADDAMS		Risk/Chg Reason... 1/QT
Enterer's Name.....	CHAS/ADDAMS		Proc Ctr/Cntl Ctr. NET/GNS
Enterer's Phone.....	(555) 555- 8765		Problem Fixed..... _____
Enterer's Class/Queue..	GNSC		Business Unit..... ALL
Plan Start Date/Time...	09/25/2000	00: 01	Location Code..... GLOBAL
Plan End Date/Time.....	10/06/2000	24: 00	COI..... ALL
Date/Time Entered.....	04/10/2000	14: 26	Approval Status... PENDING
Date/Time Last Altered	06/22/2000	16: 02	User Last Altered. NCCOFHA
Date Closed.....	_____		Associated Doc.... N/A
System.....	_____		
Component/Application..	FISCAL- PROCESS&NTWK- QUIET- TIME		
Description.....	4Q00/1Q01 FISCAL EXTENDED AVAILABILITY		
System edited.....	_____		Loc added.... _____

Fiscal processing, email, and network quiet time to support quarterly book close/open activities.

Changes that may impact access to or data movement between server/mainframe applications or email should be rescheduled. Only emergency changes to prevent or fix outages will be reviewed for possible implementation. All changes will require a change exception form be submitted to the CMRB.

See URL for Quiet Time Guidelines and contact information:
<http://wwwin.foo.com/gnsc/quiet-time.html>

Customer Impact: None

Test plan: None

Contact and Phone/Pager Numbers:

JOHN SMITH..... (555) 555- 1234

JANE JONES..... (555) 555- 4321

ALICE WALTER..... (555) 555- 7890 800-555-5555 pin 123456

Backout Plan: None

*** BOTTOM OF DATA ***